

Approved 07/10/2014

The Board of Selectmen's meeting opened at 6:30 pm at the Fremont Highway Department located at 113 Danville Road. Present were Selectmen Brett Hunter, Leon Holmes Sr and Gene Cordes, Building Inspector Bob Meade, Road Agent Mark Pitkin, Fire Chief Richard Butler, and Construction General Contractor Wayne Copp.

The purpose of meeting at the Highway Department was to perform a walk-through tour on the construction including developing a final punch list for project completion and final payment.

Bob Meade had brought information for the Selectmen to review. Prior to the construction discussion, the Selectmen reviewed current invoices, which were stamped and approved by Chairman Hunter and the payroll and vendor check manifests. On a motion by Holmes and a 2nd by Cordes the Board moved to approve the Vendor Manifest in the amount of \$74,831.05 and the Payroll Manifest in amount of \$25,118.48. The decision to approve was unanimous.

Regarding the construction, all those present were pleased with construction outcome. It was agreed by all present that the final punch list includes the following:

- Lower the thresholds in the two new walkthrough doors to ½"
- Adjust the mirror in the bathroom so that it is useable by persons of average height, whether sitting (in a wheel chair) or standing.
- Paint the bathroom floor with a sealing masonry paint (Copp said it would be gray in color)

There was a brief discussion about the heating system in that the tanks have not been placed yet by the gas company and the heating system had not been fired or tested. It was agreed by the Selectmen and Copp that the system would be covered by a builder's warranty. Therefore, when it was fired in the fall, if there is any problem that is not related to the gas company's work, Copp would be responsible. As the discussion continued the subject of the \$1,000 charged for winter time concrete was brought up by Cordes. Copp explained that hot water and the winter additive is added to all concrete mixed during a certain time period every winter regardless of current temperature and weather conditions. He went on to say that was the way the concrete was mixed at the time of the floor pouring. Earlier in the day Copp had brought a copy of a portion of an invoice from the concrete subcontractor showing the winter time mix. Within the construction agreement there was \$1,000 allowed for winter heat which was not used or charged and \$1,000 for the winter concrete which was used and charged. The Selectmen accepted this explanation.

Cordes then reviewed with Copp that at last week's meeting the Board of Selectmen approved his latest invoice for payment, less \$1,000 pending the winter time concrete discussion and verification of the cost with an invoice. Cordes also mentioned that Carlson said the check, in the approved amount, would be available on Wednesday at the Selectmen's Office. Copp said he would be calling Carlson Wednesday to request that the check be released to someone who he would designate.

Cordes then summarized the three punch list items that everyone agreed to and with that the Board voted to approve the final punch and agreed to release the final \$1,000 of the last invoice when the punch list is satisfactorily completed. Copp was reminded that the Board's next meeting was scheduled for 07/10/2014.

The meeting adjourned at 7:10 pm. Notes taken by Gene Cordes.